

FURNISH AND DELIVER COMMODITY PROCESSED ITEMS  
TO HAWAII STATE DEPARTMENT OF EDUCATION CAFETERIAS, STATEWIDE  
IFB D26-071

**OFFER PAGE OF-1**

Exact Legal Name of Offeror, including "dba" or "division" of a corporation (furnish the exact legal name of the entity under which an awarded contract, if any, will be executed):			
Address: Principal Place of Business (may not be a P.O. Box):			
Mailing Address (only if different):			
Payment Address (only if different)			
Offeror's Primary Contact Person: Name			
Title			
Telephone Number		Fax Number	
Email Address			
Federal Tax Identification Number:			
State of Hawaii General Excise Tax License Number:			
Type of Business Entity (check one):	<input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Joint Venture <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Other _____		
Names of all Offeror's parent, affiliate and subsidiary organizations:			
Offeror is either:	<input type="checkbox"/> A <b>Hawaii business</b> incorporated or organized under the laws of the State of Hawaii; <b>OR</b> <input type="checkbox"/> A <b>Compliant Non-Hawaii business</b> incorporated or organized under the laws of the State of _____ on (date) _____, and, if applicable, registered with the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.		

The undersigned has carefully read and understands the terms and conditions specified herein and hereby submits the following offer to provide the goods and/or perform the work specified herein, all in accordance with the true intent and meaning thereof, and further that the Offeror shall comply with all terms, conditions and requirements of the solicitation. The undersigned further understands and agrees that by submitting this offer, 1) the undersigned is declaring the undersigned's offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) the undersigned is certifying that the price(s) submitted was (were) independently arrived at without collusion.

\_\_\_\_\_  
Authorized (Original in ink) Signature

\_\_\_\_\_  
Name (printed)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**EXHIBIT C**  
**Offeror Information**

Exhibit C shall be provided to the STATE within three (3) business days from STATE's request.

Offeror shall provide information regarding its Distributor's permanent State of Hawaii-based business office and the applicable warehouse(s). Offeror shall print a copy of the page below for each of the islands: Oahu, Hawaii, Maui, and Kauai.

**Offeror:** \_\_\_\_\_

**A. State of Hawaii-based Office**

Offeror shall provide the following information regarding its Distributor's State of Hawaii Business Office that they intend to use in the performance of obligations under this solicitation. (Reference Special Conditions, Offeror Qualifications).

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

E-Mail Address (if applicable) \_\_\_\_\_

**B. Personnel**

Offeror shall designate at least one (1) employee as the primary point of contact (POC) for this Contract. The POC shall be based at Offeror's State of Hawaii-based Office and shall be available during regular business hours, 7:45 a.m. to 4:30 p.m. HST Monday through Friday, excluding STATE holidays. The POC shall ensure strict adherence to all contractual requirements and shall provide timely communication. The POC shall be capable of answering questions, resolving issues, and providing sales, ordering, and follow-up assistance. (Reference Special Conditions, Offeror Qualifications).

Point of Contact \_\_\_\_\_

Telephone Number \_\_\_\_\_

Email Address \_\_\_\_\_

**C. Warehouse Facility**

Offeror shall provide the following information regarding its Warehouse Facility(ies) within the State of Hawaii to support delivery capability statewide. Facility must be a compliant warehouse meeting food safety and storage requirements. Facility shall be compliant with the current Good Manufacturing Practices, USDA HACCP compliant and capable of stocking an inventory of products. (Reference Special Conditions, Offeror Qualifications).

Facility Provider \_\_\_\_\_

Facility Address \_\_\_\_\_

Facility Telephone Number \_\_\_\_\_

**Offeror:** \_\_\_\_\_

Facility Provider \_\_\_\_\_

Facility Address \_\_\_\_\_

Facility Telephone Number \_\_\_\_\_

Facility Provider \_\_\_\_\_

Facility Address \_\_\_\_\_

Facility Telephone Number \_\_\_\_\_

Facility Provider \_\_\_\_\_

Facility Address \_\_\_\_\_

Facility Telephone Number \_\_\_\_\_

**D. Delivery Schedule**

Except for Hana, Molokai, and Lanai, which shall have deliveries one (1) day per week, deliveries shall be scheduled for at least two (2) non-consecutive business days per week to all schools on Oahu, Hawaii, Maui and Kauai. (Note: Friday and Monday are considered “consecutive business days” since no business is transacted on Saturday and Sunday).

Island	Delivery Days (between 6:00 a.m. and 2:00 p.m.)
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_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**E. Documentation**

The Offeror shall submit the following documents. If documents apply to Offeror's Distributor, Offeror shall provide their Distributor's documents:

- a. Copy of Current State of Hawaii Department of Health Food Safety Inspection
- b. Copy of Current State of Hawaii Food Establishment Permit
- c. Copy of the most recent Accredited Third Party Certification review
- d. Copy of the most recent Food Safety Management Systems review
- e. Information as to the conversion method and location of the packing code date